

## FollowMe® Printing Secure Document Output Management

### Balancing Security & Convenience

The need for secure printing is not new; it has been a known requirement in many organizations for a number of years. For example, print jobs that are confidential or sensitive in nature (i.e. confidential Human Resource documents or sensitive Financial reports) can often be forgotten and left to languish at an unsecured printer for anybody to read.

The challenge is to be able to secure these confidential documents in a cost-effective way that does not inconvenience the overall user community.

### FollowMe® Convenience

While the integrated functionality and capabilities of FollowMe® are extensive yet scaleable to meet diverse needs, the fourth generation product achieves all of this efficiently and unobtrusively in the background. The FollowMe® architecture is such that the end-user community is not inconvenienced in any way and will receive uninterrupted secure processing of document output.

#### User Authentication

For security and convenience, user authentication can be implemented any number of ways, including the following:

- Embedded authentication at the printer that requires a user-specific PIN number, or Windows username/password.
- Numeric Keypad
- Magnetic Swipe Card
- Proximity Card
- Biometrics via Fingerprint readers
- Smart Card
- Bar Code
- Any combination of the above.

#### Access Control For All MFP Devices

FollowMe® provides full control and management of all MFP services, including:

- Printing
- Copying
- Emailing
- Faxing
- Scanning

FollowMe® has been proven by companies both large and small worldwide to be more than up to the task of managing printer fleets by providing an extendable solution through the use of intelligent rules and routing engines.

### FollowMe® Security

FollowMe® has been designed specifically to provide absolutely secure printing, because every print job flowing through the system can be securely held at the central FollowMe® print server (encrypted if required), waiting for the users to authenticate themselves at the appropriate printer before being printed.

And if one printer is busy or out of service, the print job will FOLLOW the user to the next printer of choice anywhere on the network, ensuring that the print job remains secure and is not languishing at an unattended printer.

#### Government Grade Encryption

- Optionally encrypt all printed documents
  - DES
  - 3DES
  - AES
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#### Restrict Users Access to Devices

- Restrict copying, printing, email, fax and scanning on a per user basis
- Send print jobs directly to a selected printer without user interaction
- Enterprise-scalable Forensics

#### Accounting and Auditing

- Audit user activity on devices
- Recover costs on a per user, cost centre, cost code or department basis

#### Centralized Management

- Centralized server-based storage of audit data
- Exportable for cost centre and client billing